



AGENDA

Dear Councillor

13 April 2018

**You are hereby summoned to attend a meeting of Clare Town Council to be held in
The Old School Community Centre, Clare on Thursday 19 April 2018 at 7.00 p.m.
The public and press are cordially invited.**

The agenda will be as follows:-

- 1 To receive apologies for absence and confirmation of acceptance of apologies. 7.00
- 2 To receive declarations of members' interests and consider requests for dispensation.

- Section of the meeting open to the public:*
- 3 Public Participation
- 4 County Councillor's Report
- 5 Borough Councillor's Report
- End of public section of meeting*

- 6 To approve minutes of the previous meeting held on 15 March 2018.
- 7 To receive an update on the actions from the previous meetings.
- 8 To receive the Clerk's Report for decision and information.
- 9 Finance
 - i) To receive the RFO report and approve the monthly accounts and cash flow
 - ii) To consider applications for Section 137 grant funding
- 10 To consider items of correspondence for decision/response.
- 11 **Planning** 7.30
To make a decision on the Town Council response to the planning authority on:
 - i) DC/18/0365/FUL – maintenance shed in Clare Castle Country Park
 - ii) DC/18/0526/HH – Dorrton House, Chilton Street, first floor front extension and single storey side extension
 - iii) DC/18/0593/FUL and DC/18/0594/LB – Gothic House, Church Street, alterations and improvements to create holiday let and replacement/enlargement of conservatory
 - iv) DC/18/0486/LB – Apothecary House, Well Lane, replacement of shop front windows.
To receive an update on the Cavendish Road planning application.
- 12 To consider a request from the Combined Halls of Clare ("CHOC") to nominate two representatives of the Town Council to serve as trustees of CHOC for a period of 12 months.
- 13 To consider the Town Council's response as statutory consultee to the Bradwell with Pattiswick Regulation 14 Consultation Draft Neighbourhood Plan.
- 14 To receive a report from the Environment Committee following a survey of the churchyard and cemetery drive walls and consider action to be taken in response.
- 15 To approve a draft letter from the Town Council to Lloyds bank regarding the Clare branch.
- 16 To consider a request from a local individual to run a bric-a-brac stall on Market Hill on 2nd June 2018 to raise funds for Operation Smile.
- 17 To consider a request by the Planning Working Group to appoint Cllr Neale as a member.
- 18 To consider the Town Council's options in relation to Neighbourhood Planning.
- 19 To consider and approve two letters proposed by the Traffic Working Party to the Cabinet Member for Highways and Transport at Suffolk County Council and to affected parish councils.

- 20 To consider a proposal by the Traffic Working Party for an online petition for a Traffic Regulation Order to ban large goods vehicles from travelling on the A1092 between Baythorne End and Long Melford.
- 21 To review the salaries of the staff employed by the Town Council in line with the National Local Government Pay Agreement.
- 22 To receive agenda items for the next meeting.
- 23 To confirm the date of the next meeting as Thursday 17th May 2018. 8.30



Julia Burge, Town Clerk