

**Minutes of the meeting of the Clare Town Council
Environment Committee
held in Clare Old School Community Centre at 7.00pm
on Wednesday 1st November 2017**

Present: Cllrs. P Bishop, P Gryce, L Perceval-Maxwell,
Lay member Mrs O Smith, Mr K Mison - Cemetery Management Officer, Claire Ebeling – Clerk

1 To receive apologies for absence

Cllr. G Mallows

2 To receive declarations of members' interests and consider requests for dispensation

None.

Section of the meeting open to the public:

3 Public Participation

None.

End of public section of the meeting

4 To approve the minutes of the last meeting held on 4th October 2017.

Approved unanimously.

5 To receive an update on the actions from the previous meeting

Mr Mison recommended a *Fagus Sylvatica Dawyck Purpurea* as a replacement for the Weeping Ash tree in the cemetery which has been felled due to being unsafe. As the planning authority require that felled trees in a conservation area are replaced, it was agreed to purchase the tree at the price of a £300.

Mr Mison reported that he has been in discussion with his contacts regarding the stump of **Mr Mison** the Weeping Ash being carved into a bench rather than being removed.

6 To review progress on the schedule of maintenance for Town Council assets

See attachment to the minutes.

The Clerk reported that part of the tree report had been received but further reports on other council owned trees are awaited and some would be deferred as it was agreed that it would be more sensible to stagger the reports to assess the trees at varying times of the year and in different seasons. Costs for works required as priority have been requested. It was felt that work to the trees in Nethergate Street will need to be completed as soon as possible.

Cllr. Gryce reported that there is some broken mortar on the war memorial. Repairs will be arranged.

Cllr. Gryce reported that some paint is coming off the railings which are bent in places due to cars having collided with them. Suggestions were made as to local tradesmen who might be able to assist.

Cllr. Gryce reported that he had assessed the bench close to Westfield and believed works would not be required until next year.

7 To receive a report from the Cemetery Management Officer/Administrator

Some discussion took place regarding using the meadow area in the cemetery and marking each burial with a tree as plaques will not be permitted in the meadow area. It was agreed that the Clerk will investigate and draft a new section to be added to the Burial Authority regulations.

8 To receive a correspondence report from the Clerk

The Clerk reported that no correspondence for the Environment Committee had been received.

9 To receive agenda items for next meeting

To receive a report from the Cemetery Management Officer

To receive a correspondence report from the Clerk

To review progress on the schedule of maintenance for Town Council assets

To consider the priorities and costs of the tree report

10 To confirm the date of the next meeting as Wednesday 6th December 2017 at 7pm.

