



**You are hereby summoned to attend a meeting of Clare Town Council's  
Environment Committee  
to be held in The Old School Community Centre, Clare  
On Wednesday 3 January 2018 at 7.00pm.**

**The public and press are cordially invited to attend  
Clare Town Council Environment Committee Agenda**

1. To receive apologies for absence
2. To receive declarations of members' interests and consider requests for dispensation
3. Public Participation
4. To approve the minutes of the last meeting held on 6 December 2017
5. To receive an update on the actions from the previous meeting
6. To review progress on the schedule of maintenance for Town Council assets
7. To consider a quote for work to the cemetery laurel hedge
8. To receive a report from the Cemetery Management Officer/Administrator
9. To receive a correspondence report from the Clerk
10. To receive agenda items for the next meeting
11. To confirm the date of the next meeting as Wednesday 7 February 2018

Claire Ebeling, Town Clerk