



AGENDA

Dear Councillor

9 November 2017

You are hereby summoned to attend a meeting of the Clare Town Council to be held in The Old School Community Centre, Clare on Thursday 16 November 2017 at 7.00 p.m. The public and press are cordially invited.

The agenda will be as follows:-

- 1 To receive apologies for absence and confirmation of acceptance of apologies 7.00
 - 2 To receive declarations of members' interests and consider requests for dispensation
- Section of the meeting open to the public:*
- 3 Public Participation
 - 4 County Councillor's Report
 - 5 Borough Councillor's Report
- End of public section of meeting*
- 6 To approve minutes of the previous meeting held on 19 October 2017
 - 7 To receive an update on the actions from the previous meetings
 - 8 To receive the Clerk's Report for decision and information
 - 9 Finance
 - i) To receive the RFO report and approve the monthly accounts and cash flow
 - ii) To consider a revision to item 5.3 of the Financial Regulations.
 - iii) To consider applications for Section 137 grant funding
 - 10 To consider items of correspondence for decision/response
 - 11 **Planning** 8.00
 - To make a decision on the Town Council response to the planning authority on:
 - i) DC/17/2202/HH – 24 Cavendish Road – Single storey rear extension
 - ii) DC/17/2152/HH – 12 Hertford Road - Single storey front extension
 - iii) DC/17/2136/LB – Apothecary House, Well Lane – Retention of gates
 - iv) DC/17/2277/TCA – Ashley House, Cavendish Road – Reduce height up to 6 metres of 3no. Beech and fell 2no. Poplar.
 - v) DC/17/2290/FUL & 2291/LB - Clare Castle Country Park - (i) Extension and alterations to Goods Shed including raising of roof ridge and parapets (ii) Creation of 6no. new parking bays, re-locating accessible parking bays to ends of rows and reversing direction of flow around car park (iii) Resurfacing of North and South station platforms and repair work to walls (iv) Alterations to Motte including installation of floor-mounted orientation disc and seating (v) De-silting of Moat
 - vi) DC/17/2098/HH – 27 Clarence Road - Two storey rear extension (resubmission)
 - vii) DC/17/2380/TCA – The Griffins, Well Lane - (i) 5no. Yew - reduce canopy and height by 25% (ii) 1no. Sycamore - Fell (iii) 2no. Acacia - reduce height by 25% and crown by 15% (iv) 1no. Ash and 1no. Oak - reduce crown by up to 20%

- 12 To receive a proposal to purchase a Vehicle Activated Sign (usage to be shared with Stoke By Clare).
- 13 To consider the appointment of a trustee for Clare Castle Country Park Trust.
- 14 To agree the nomination of a Town Councillor to sit on the selection panel for a trustee (with responsibility for health and safety) for Clare Castle Country Park Trust.
- 15 To receive reports from Councillors on activity since the last meeting.
- 16 To receive reports and items for decisions proposed by Town Council Committees and Working Groups.
- 17 To agree the process of recruitment for vacancies and rates of pay for the following roles:
Town Clerk
Street Warden
- 18 To receive agenda items for next meeting.
- 19 To confirm the date of the next meeting as Thursday 21st December 2017. 9.00



Claire Ebeling, Town Clerk